Send completed forms to: Equitable, EB Claims 8501 IBM Dr, Suite 150-C Charlotte, NC 28262 Fax Number: (315) 477-2499

Equitable Financial Life Insurance Company of America
For Assistance Call (866) 274-9887

Fax Number: (315) 477-24 ebclaims@equitable.com

COLORADO FAMILY AND MEDICAL LEAVE INSURANCE (FAMLI) EMPLOYEE STATEMENT

| Part A: Employee Information (to be compl | eted by tl | he em | iployee r | equesting leave) |
|--|--------------------|---------------|---------------|---|
| 1. Employee's Legal Name (First Name, Middle I | nitial, Last | Name | <u>e)</u> | |
| | | | | |
| 2. Employee's mailing address (Street Address (i | including a | apt/fl# | #), City, S | <u>tate, Zip)</u> |
| Street address | | | | |
| City, State Zip | | | | |
| 3. Employee's Social Security Number or TIN | 4. Emplo | • | | 5. Employee's Gender |
| | <u>Birth</u> | (mm/c | dd/yyyy) | ☐Male ☐Female☐Not Designated/Other |
| 6. Employee's Contact Phone # | | | | 7. Employee's Contact Email |
| (| | | | <u>Address</u> |
| area code | | | | |
| 8. Reason for FAMLI Request (choose ONE option | | | | |
| Medical leave due to my own serious health | condition | | | lifying Military Exigency leave |
| ☐ Bond with my new Child ☐ Care for my Family Member with a serious be | | ····· | □ Safe | Leave |
| | | | | |
| 9. The Family Member's Relationship* to the Em | <u>iployee (Cl</u> | <u>laiman</u> | <u>it) is</u> | |
| □ Self | | | ;····· | arent or Spouse's Grandparent |
| Spouse | | | Grandch | |
| Domestic Partner | | | | or Spouse's Sibling |
| Parent | | | Spouse's | |
| ☐ Child(Provide Child's age below) Age (years): | L | | Child's S | pouse |
| ☐ Individual who has a significant personal bon | d that is or | is like | a family re | elationship, regardless of biological |
| or legal relationship, based on the totality | of the circ | umstar | nces surro | ounding the relationship (affirm & |
| provide detail in a. and b. below) | | | | |
| a. I hereby assert that a family-like relati | onship exis | sts betv | ween | (your name) |
| and. | | | | Godi Harrie) |
| (name of person you have a family-li | | | | |
| b. Describe how this relationship demon | istrates a fa | amily re | elationship | D: |
| | | | | |
| Part A Continued on next page. | | | | |

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COLORADO FAMILY AND MEDICAL LEAVE INSURANCE (FAMLI) EMPLOYEE STATEMENT

| Employee Name: | | Employee SS | 5N: | |
|---|-----------------|--|--------------------|--------------------------------|
| Employee Address: | | | | |
| Part A continued from prior page | | | | |
| Part A: Employee Information - Continued | from previous | s page | | |
| 10. Give the name and details of your last e | | | | |
| name all employers. Wages is your sum total of | | | | |
| leave, for that employer. Wages should only worked per week is based off your Regular Wor | _ | • | - | - |
| before leave. | K Schedule, ave | craged from the 4 | weeks prior to you | ar last day worked |
| Most Recent CO Employer | | Avg # hours | Avg # hours | Avg # hours |
| Business' name, address, and Tax ID | #. | worked/week | worked/week | worked/week |
| | | | | |
| | | | | |
| | | | | |
| Other CO Employer(s) during past 12 m | na Dariad | Avg # hours | Avg # hours | Avg # hours |
| Other CO Employer(s) during past 12 m Business' name, address, and Tax ID: | | worked/week | worked/week | worked/week |
| business flame, address, and lax iD | #. | | | |
| | | | | |
| | | | | |
| | | | | |
| 11. Will Leave be Utilized Continuously or I | ntermittently | or on a Reduced | d Leave Schedule | ? Provide |
| <u>Details Below.</u> Any changes to your leave plan | ns and/or estir | mated dates, mus | t be communicate | ed/confirmed as |
| soon as possible to us and your employer. | | | | |
| Continuous Leave: | Loovo | Start Data | Logyo | End Data |
| | | Start Date te you are requesting | | End Date e you are requesting |
| Continuous uninterrupted period of leave | con | tinuous | cont | inuous |
| for a single qualifying reason. | leave f | rom work. | leave / | through. |
| | month day | year | month day | year |
| Intermittent Leave: | Dates/hou | r(s) requested: | | |
| | | <u>. , , , , , , , , , , , , , , , , , , ,</u> | | |
| Leave in separate, non-consecutive time periods rather than a single span of time for | | | | |
| a single qualifying reason | | | | |
| Episodic time off | | | | |
| Reduced Leave Schedule: | Frequency | of leave: (eg: 2 da | ys per week, or 4 | hours per day. |
| A consistent but reduced work schedule for | or every M | - | у - р | |
| multiple weeks. | | | | |
| manple woods. | | | | |
| 12. Was 30 days Advanced Notice Given to | Your Employe | er for this Leave? |) - | |
| □ Yes | Data natica n | aravidad ta ampla | wor (mm/dd/www |) |
| L 103 | Date Hotice L | novided to emplo | yer (mm/dd/yyyy |) |
| П No | Doacon: | | | |
| □ No — | Reason: | | | |
| Part A Continued on next page | | | | |

| Employ | yee Name: | | | Employee SSN: | |
|----------------|--|--|--|---|--|
| Employ | yee Address: | | | | |
| Part A | A continued from prior page | | | | |
| Part A | A: Employee Information - C | ontinued fro | m previous | s page | |
| | ave you Received or Claimed I Below. | d any of the I | Following E | Benefits in the Preceding | 52 weeks? Provide |
| | Benefit Type | received | claimed | from (mm/dd/yyyy) | through (mm/dd/yyyy) |
| a. | Unemployment benefits | | | | , 33337 |
| b. | Workers' Compensation | | | | |
| C. | FAMLI | | | | |
| d. | Other (Sick/Vacation/PTO or other employer provided leave. Please specify.) | | | | |
| Decla | ration and Signature | | | | |
| comp impris | <u>CE</u> It is unlawful to knowingly vany for the purpose of del sonment, fines, denial of insur mount to which I am entitled, nowledge that failure to do so | Trauding or a ance, and civ I will return to | attempting il damages. o the payor | to defraud the company I further certify that if ben of such benefits, the amou | n. Penalties may include efits are paid in excess of nt that was overpaid, and |
| | nereby making a request for b ture affirms that the informatio | | | , | , , |
| Signa | ature | | | | Date (mm/dd/yyyy) |

End of Part A.

Send completed forms to: Equitable, EB Claims 8501 IBM Dr, Suite 150-C Charlotte, NC 28262 Fax Number: (315) 477-2499

ebclaims@equitable.com

Equitable Financial Life Insurance Company of America
For Assistance Call (866) 274-9887

COLORADO FAMILY AND MEDICAL LEAVE INSURANCE (FAMLI) EMPLOYER STATEMENT

| Employee's Legal Name: | Employee's SSN: |
|---|--|
| Employee's Mailing Address: | |
| Part B: Employer Information (to be completed by | by the employer for the above named |
| employee requesting FAMLI) | |
| 1. Business's full legal name and mailing address | |
| Business name (including any DBA or Trade Name) | |
| Street address | |
| City, State Zip | |
| 2. Business's Federal Employer Identification | 3. Employer contact person (Name & Title) for |
| Number (FEIN) | this leave request |
| - | |
| 4. Employer's contact phone # | 5. Employer contact email address |
| (| |
| area code | |
| 6. Employee's hire date | 7. Employee's current employment status |
| | ☐ Actively employed-not terminated |
| | ☐ Terminated from employment |
| month day year | Date termed: (mm/dd/yyyy) |
| 8. Last day worked before leave | 9. Has the employee returned to work? ☐ Yes ☐ No |
| | Return to work date: |
| month day year | □ Actual □ Estimated (mm/dd/yyyy) |
| 10. Colorado ("CO") employment verification | , 3333, |
| a. Are the employee's earnings reported at year end on I | RS form W-2? ☐ Yes ☐ No (answer question 10b.) |
| b. Is the employee subject to Unemployment Insurance of | • |
| c. Is the employee's service localized (performed entirely |) within CO? ☐ Yes ☐ No (answer question 10d.) |
| d. If services are not localized, is the employee's base of | operations in CO, and some of the work is performed in |
| CO? | ☐ Yes ☐ No (answer question 10e.) |
| e. If there is no base of operations, does the employee p | |
| direction and control from CO? f. If there is no place of direction and control, no localize | ☐ Yes ☐ No (answer question 10f.) |
| employee reside in CO? | ☐ Yes ☐ No |
| - 1 - J | |

Part B continues on next page.

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COLORADO FAMILY AND MEDICAL LEAVE INSURANCE (FAMLI) EMPLOYER STATEMENT

| Employee's Legal Name: | | | | | | | Emplo SSN: | oyee | 'S | | | |
|------------------------------|--------------------|--------------------------|----------|-----------------------------|----------|----------|----------------|--------------|----------------|--------------------|---------|----------|
| Employee's Mailing Address: | | | | | | | | | | | | |
| Part B: Employer Inforr | nation - Continu | ued fro | m | previous | s pa | age | | | | | | |
| 11. Employee's job title | | 12. Se | elec | t the day | 's of | f the we | ek the | emp | oloye | e usual | ly wor | ks |
| | | $ \square $ $ \bowtie $ | on | Tues | | Wed | Thur | | Fri | Sat | Sui | n |
| 13. Provide the employee | | • | | 14. Prov | | | | | | | | |
| prior 4 completed calenda | ar quarters preced | <u>ding th</u> | <u>e</u> | 4 weeks | | | | | | work p | rior to | <u>)</u> |
| request for leave | | | | the last | aay | / worked | <u>n betor</u> | <u>e iea</u> | <u>ave</u> | | | |
| Quarter Ending | Gross Wage | es | | | W | eek# | | | | duled V | • | 1 |
| (mm/yyyy) | (\$) | | - | | | | | | | urs Wo g. 40 ha | | |
| | | | | | W | eek 1 | | | (6. | g. 40 HC | ui 3) | |
| | | | | | W | eek 2 | | | | | | |
| | | | | | W | eek 3 | | | | | | |
| | | | | | W | eek 4 | | | | | | |
| Aver | | | _ | | Av | verage | | | | | | |
| Aver | rage | | | | | | | | | | | |
| 15. Will Leave be Utilized | Continuously or I | ntormi | tto: | atly or on |) a E | Doducod | Loavo | Sch | adula adula | 2 Drovi | do Do | taile |
| Below. Any changes to you | _ | | | - | | | | | | | | |
| as soon as possible to us. | , , | • | | | | | | | | | | |
| Continuous Leave: | | | | | | | | | | | | |
| | | Enter the | | ave Start [t date you a | | | Ento | | | End Da | | tina |
| continuous uninterrupted p | | | | eave from w | | questing | Litte | | | s leave th | | ung |
| a single qualifying reason. | | | / | / | | | | / | | / | | \prod |
| | | month | _ | day | J | year | mont | h | day | , | year | |
| Intermittent Leave: | | <u>Dat</u> | es r | equested: | <u>:</u> | | | | | | | |
| Leave in separate, non-cons | secutive time | | | | | | | | | | | |
| periods rather than a single | span of time for | | | | | | | | | | | |
| a single qualifying reason | | | | | | | | | | | | |
| Episodic time off | | | | | | | | | | | | |
| Reduced Leave Schedule: | <u>Fre</u> | <u>equency</u> | of of | leave: (eg | | | week, | or 4 | hour | s per da | y, or e | very |
| A consistent but reduced wo | ork schedule | | | Mo | ond | ay) | | | | | | |
| for multiple weeks. | | | | | | | | | | | | |
| 16. Was 30 days advance | given to you by tl | he emp | loy | ee reque | stin | g forese | eeable | leav | e? | | | |
| ☐ Yes ☐ No ☐ D | ate notice provide | d to em | plo | yer | | | | | | | | |
| | mm/dd/yyyy) | | | | | | | | | | | |
| D | etail: | | | l | | | | | | | | |
| Will the employer waive the | e 30 day advance r | notice re | equ | irement fo | or a | foreseea | able lea | ve? | | | | |
| ☐ Yes ☐ No | | | | | | | | | | | | |

Part B continues on next page.

COLORADO FAMILY AND MEDICAL LEAVE INSURANCE (FAMLI) EMPLOYER STATEMENT

| Emp | oloyee's Legal Name: | | | | Employee's SSN: | |
|------------|---|---|-----------------|--------------|------------------|------------------------|
| | oloyee's Mailing ress: | | | | | |
| | B continued from prior | page | | | | |
| Par | t B: Employer Inform | ation - Continued fro | om previous | page | | |
| <u>17.</u> | Has the employee rece | ived or claimed any of | the following | benefits i | n the precedir | ng 52 weeks? |
| Prov | ride detail below, and ar | y supporting documenta | ition pertainin | g to the ty | pe of benefit re | eceived/claimed. |
| | Bene | fit Type | received | claimed | from | through |
| | Unampleyment hanafi | +c (CECA) | | | (mm/dd/yyy) | y) (mm/dd/yyyy) |
| a. | Unemployment benefi | | | | | |
| b. | Workers' Compensation injury/illness | n due to work-related | Ш | Ш | | |
| C. | FAMLI | | | | | |
| d. | Other (Sick/Vacation/P | | | | | |
| | provided leave. Please | | | | | |
| 18 | separate sheet if neces Employer-provided Pa | • | | | | |
| | | any employer-provided p | oaid leave dur | ing the leav | ve period reque | ested? ☐ Yes ☐ No |
| If ye | s, provide details on the | number of hours the em | | - | | |
| | pplicable for. | | | _ | | |
| Nun | nber of hours: | Start date: _ | (mm/dd/y) | End | d date: | (mm/dd/yyyy) |
| Are | vou reauestina reimbur | sement for advance payn | | | | ,ппп/аа/уууу) |
| | , | ,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,, | | | | |
| | | | | • | ₩ | |
| | | nent is not permitted for acation/PTO). Employer r | | | | |
| | | salary continuation progra | | | | |
| leav | | anary commutation progr | u o. oo. o. | | 51.454.154.15 p | eg. a (eg. 1 a. er.ta. |
| | | FMLA concurrently wit | th this leave? | | | |
| | es □ No | | | | | |
| 20. | CO FAMLI Policy #: | | | | | |
| | | | | | | |
| Dec | laration and Signature | | | | | |
| | G | owingly provide false, inc | omplete or m | isleading f | acts or informa | ition to an insurance |
| | | of defrauding or atter | • | • | | |
| | | of insurance, and civil da | • | • | | |
| | | g benefits under the Co | • | | | |
| _ | | ne best of my knowledo nts or other failure to pro | | | - | |
| | • | Ities as well as the possib | | | | ormation may result |
| | nature | 1 | J | | | ate: |
| | | | | | | |
| l | | | | | | |

Page 3 of 3

End of Part B.



Equitable Financial Life Insurance Company of America For Assistance Call (866) 274-9887

COLORADO FAMILY AND MEDICAL LEAVE INSURANCE (FAMLI) MILITARY EXIGENCY LEAVE ATTESTATION FORM

| Employer/Carrier Name: Address: | Company of A | Claims, 8501 IBM | | Phon: Fax: Email: Portal: | (315 ebcl | s) 274-9887 s) 477-2499 aims@equitable.com itable.com |
|---|--|--|------------------|------------------------------------|------------------------------------|--|
| | | Section 1: Empl | oyee Int | formatio | n | |
| First Name | Last Name | Date of Birth | Last 4 [| Digits of S | SN | Claim Number (if available) |
| Address, City, State, Z | | | | | | |
| Cell number | Home | e Number | | Work Nu | ımbeı | r |
| | Section | n 2: About the N | /lilitary | Family M | lemb | er |
| Select the family men Child (of any age) Parent or your Spot Sibling or your Spot Grandparent or yout Person with whom like a family relation | ☐ Spouse ☐ Doo use/Domestic Par use/Domestic Par ur Spouse/Domesti Spouse/Domesti you have a signif | mestic Partner tner's Parent rtner's Sibling stic Partner's Grand c Partner's Grando | dparent child | Relation adoptiv | nships e, ste ships ploye | s include: biological, foster, ep, and in loco parentis and the same relationships to e's spouse or domestic partner, |
| First Name | | | Last Na | ame | | |
| Address, City, State, Z | ip Code | | | | | |
| Continued on next r | 2000 | | | | | |

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COLORADO FAMILY AND MEDICAL LEAVE INSURANCE (FAMLI) MILITARY EXIGENCY LEAVE ATTESTATION FORM

| Employee's Name | Date of Birth | Claim Number (if known) |
|--|--|---|
| Section 3: About the Need 1 | for Qualified Exigency | , Leave |
| If approved, you may take leave for your Family Member order to active-duty in the armed forces. You must attactive-duty orders or other documentation issued by the covered active duty or call to covered active-duty status member's chain of command. For each reason checked, to expedite processing your claim. We may require other support your claim. I need leave for the following reason(s). Check all that approviding care or other needs of the military Family Member deployment. Attending counselling Attending military spending time with the military Family Member deployment. Making arrangements following the death of the military of the activity agreed to with your employer. Please of the state of the state of the military of the activity agreed to with your employer. | tach to this attestation the military which indicate such as official military complease submit supporting the reasonable information opply: Member's Child or others or ceremonies the property of the complex of the property of the prope | a copy of the Family Member's as that the Family Member is on prespondence from the military g documentation or information or documentation necessary to the Family Member |
| | | |
| Section 4: Dates, Duration and Fre | quency of Qualified E | xigency Leave |
| Provide information concerning the amount of leave to response as to the frequency or duration of the Qualifying such as "unknown" or "indeterminate" may not be sufficilly four need differing leave dates/duration/frequency duthe information below as to each leave reason. You mapages. 1. List the approximate date exigency started or will st. 2. Provide your best estimate of how long the exigency to | g Exigency Leave needed ient to support paid leavue to more than one quay use the space below, coart: | . Be as specific as you can; terms e coverage. lifying exigency, please provide opies of this page, or additional(mm/dd/yyyy). |
| to Complete items 3, 4, and/or 5 as applicable: 3. Due to a qualifying exigency, I will need to be absentibest estimate of how long the exigency will last. Fro | | |
| (mm/dd/yyyy). Due to the qualifying exigency, I will need to be a Provide your best estimate of how often (frequency) appointment, meeting or leave event will last. a. From: (mm/dd/yyyy) to | you will need to be abse | nt and how long (duration) each |
| b times per □ day / □ w c. Likely lasting approximately □ hou 5. Due to a qualifying exigency, I need to work a reduschedule you are able to work. | eek / □ month, urs / □ days per episode. ced schedule. Provide yo | ur best estimate of the reduced |
| a. From: (mm/dd/yyyy) b. I am able to work 6. Use this space to provide the information requeste more than one, and/or to provide any additional support to provide any add | d in 3, 4, or 5 as to addi | (mm/dd/yyyy), o 25 hours a week). tional exigency leave reasons, if |
| | loyee Signature | |
| I attest the information provided above is correct, the dam in need of Qualified Exigency Leave as provided by t | | _ |
| Employee signature: | [| Date: |

Electronic Funds Transfer (EFT) Request Form

Name: Instructions 1. Read the Terms Address: and Conditions listed Telephone Number: () below. Employee ID: 2. Enter your name, address, home Name of Bank: telephone number and Employee ID. Bank Address: 3. Complete the Bank Telephone Number: () - _____ bank and account information for your Type of Account (select one): **Electronic Funds** Transfer request. Checking: Saving: 4. You and all other Account Number: _____ Account Number: ____ parties to the Bank Routing Number: account specified must sign this form. Attach a voided blank personal check. 5. Return the Indicate any other names on the account selected: completed form to Claims Office. Note: Failure to **AUTHORIZATION** provide the requested I / We authorize information may hereinafter called "The Insurance Company" and/or its Third Party affect the processing Administrator, hereinafter called "TPA", to initiate credit entries (and to of this form and may initiate, if necessary, debit entries and adjustments for credit entries made in delay or prevent the error) to my (our) account indicated above and the Depository named above, receipt of payments hereinafter called Depository, to credit and/or debit the same to such account. through the EFT I (we) acknowledge that the origination of ACH transactions to my (our) Program. account must comply with the provisions of U.S. law. This authorization is to remain in full force and effect until The Insurance Company and/or its TPA has received written notice from me (us) of its termination in such time and in such manner as to afford The Insurance Company and/or its TPA and Depository a reasonable opportunity to act on it. Signature(s): Date:

TERMS AND CONDITIONS

The Insurance Company and/or its TPA will not be responsible for any banking fees charged for direct deposit or electronic funds transfer.

I understand that this agreement may be terminated by me upon written notice to The Insurance Company and/or its TPA.

The cancellation will be processed for the time period following receipt of the notice.

I understand that a change in the title of this account which alters the interest of any party terminates this authorization and that a new authorization must then be submitted to continue direct deposit/EFT.

I understand that it is my responsibility to inform The Insurance Company and/or its TPA of any address changes immediately.

I further understand that any benefit payment forwarded to the financial institution covering a period of time after my death will be refunded to The Insurance Company and/or its TPA. I agree that the financial institution shall hathe right of offset for such a refund.

I authorize the financial institution specified in this authorization to provide The Insurance Company and/or its TPA with my home address and the names of any joint account holders for the account specified here in.

I understand that I am responsible for verifying the accuracy of my account data and for promptly notifying The Insurance Company and/or its TPA of any errors or changes including termination of my EFT request.

SPECIAL NOTICE TO OTHER PARTIES TO THIS ACCOUNT.

As a party to this account, I understand that I am personally liable, both individually and as a member of the group of parties to this account, for the full amount of all benefit payments covering any period after the death of the disability benefit recipient. This is a liability to The Insurance Company and/or its TPA. If I am entitled to any benefit as the beneficiary of the disability benefit recipient, the amount of my liability may be deducted from the amount payable to me. I agree that the financial institution shall have the right of offset for such a refund, and I authorize the financial institution to provide The Insurance Company an/or its TPA with my home address.

CANCELLATION

The agreement represented by this authorization remains in effect until cancelled by the recipient by notice to The Insurance Company and/or its TPA or by the death or legal incapacity of the recipient. Upon cancellation by the recipient, the recipient should notify the receiving financial institution that he/she is doing so. The agreement represented by this authorization may be cancelled by the financial institution by providing the recipient a written notice 30 days in advance of the cancellation date. The recipient must immediately notify The Insurance Company and/or its TPA if the authorization is cancelled by the financial institution. The financial institution can not cancel the authorization by advice to The Insurance Company and/or its TPA.

| Signature: | Date: |
|---|-------|
| certify that I have read and understand the Terms and Condition cluding the SPECIAL NOTICE TO OTHER PARTIES TO THIS | |
| | |
| | |
| Signature(s) of Other Persons on Account: | Date |
| Signature(s) of Other Persons on Account: | Date |